



SRES's
SHREE RAMCHANDRA COLLEGE OF ENGINEERING
Lonikand, Pune – 412216

APPRAISAL AND 360° FEEDBACK FORM

(As per AICTE recommendations effective from assessment year 2019-2020)

SECTION A

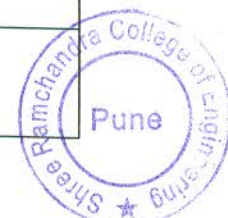
Name	Prof. Dr. Sagar Dattatray Shinde
Designation	Asst. Prof.
Department	Mechanical Department
Academic Year	2021-22

A. Teaching Process (Max Point 20) Note: 10 Credit point for each semester

Sr. No.	Semester	Subject Code	Subject Name	No. of Classes Scheduled	No. of actually held classes	Points earned	Supporting Document Index No.
1	II	101011	Engg. Mechanics	42	65	05	Student
2	II	102012	Engg. Graphics	28	52	02.5	Attendance
		-/-	-/-	A 28	33	02.5	Record
Average Weightage out of 20 Points						10	

B. Students' feedback (Max Point 20) Note: 10 Credit point for each sem. & min.70% students data

Sr. No.	Semester	Subject Code	Subject Name	Average Student feedback on the scale of 20	Points earned	Supporting Document Index No.
1	II	101011	Engg. Mech	20	20	Student
2	II	102012	Engg. Graphics	20	20	Feedback
				A 20	20	Record
Average Weightage out of 20 Points					20	



D. Departmental Activities (Max credit 20) Note: 10 Credit point for each semester

Sr. No.	Semester	Activity	Credit Point	Title of Event (Pls. Mention your involvement)	Supporting Document Index No
1)	II	Timetable Frecharge	3	Time table prep ⁿ	SEC08/18/10/1/3
2)	II	Class Teacher B Div	3	"	SEC001/18/10/1/2
3)	II	visits, trip co-ordinator	3		SEC08/18/10/1/3
4)	II	Departmental Newsletter	3		
			12		

C. Institute Activities (Max Credit 10) Note: 5 Credit point for each semester

S. No.	Semester	Activity	Credit Point	Title of Event (Pls. Mention your involvement)	Supporting Document Index No
1	II	Social Media Coordinator	5		

N/A

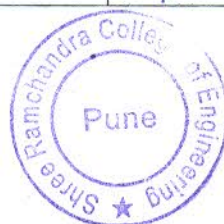
E. Annual Confidential Report maintained at institute level for (sem I + sem II)
(Max Credit 20)

Result (Max 10 Credit Point) Create as per below table.

Extraordinary	Excellent	Very Good	Good	Satisfactory	Poor
10	9	8	7	5	0
100-96%	95-90%	89-80%	79-70%	69-55%	Below 55%

Result Summary

Sr. No.	Semester	Subject Code	Subject Name	No. of Students Registered	No. of Students Passed	Result %
	II	101011	Engg. Mechanics	60	33	55.67
	II	102012	Engg. Graphics	112	63	56.79
Average Weightage out of 10 Points				10		



Research (Max 10 Credit Point)

Research Publication Summary (Weightage period: 1 July to 30 June of every academic year)

Category	SCI	SCI-Extended	Scopus	Scopus Indexed / WOS	Other
Marks (per unit)	4	3	2	1.5	1
No. of Papers	—	—	—	—	1
Total marks earned	—	—	—	—	—
Average Weightage out of 10 Points				10	

Book
Publication

F. Contribution to Society (Max Credit 10)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosure No.
		Guidance to HSL Students for NEET/CET/JEE	03	Criteria 3	
			03		

Summary

Summary	Academic Year	Academic Year	Academic Year
	1	2	3
A. Teaching Process (Max Points 20)	20	20	
B. Students' feedback (Max Points 20)	20	20	
C. Departmental Activities (Max Points 20)		12	
D. Institute Activities (Max Points 10)		5	
E. ACR (Max Points 20)		10	
F. Contribution to Society (Max Point 10)		3	
Total (Max Points 100)		70	
Total on 10 Point scale		70	

Date : 29 / 07 / 2022

Signature of Faculty Member



SECTION B

Observations, Recommendation and Suggestions of Head of Department

Name	Prof. Dr. Sagar Dattatray Shinde
Designation	Asst. Prof.
Department	Mechanical Dept.
Academic Year	2021-22
Appraisal Score in 10 Point Scale	70

Observations: (In respect of the weight age of activities claimed):

Teaching is best, Regular, sincere, Students favorite, problem solving nature, always free to work, don't say no to new/additional work.

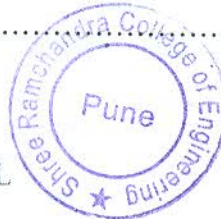
Recommendations/Remedial Measures suggested:

OK. Verified.

Date: 03/08/2022
Department

Mechanical Engineering

SEAL



Signature of Head of Department

SECTION C

Recommendations / Approval of Principal

Performance is very good and gets involved in academic as well as other activities of Dept/college etc

Date: 06/08/2022

SEAL



Signature of Principal

Calculation of Credit Points

(As per AICTE recommendations effective from assessment year 2019-2020)

The 360 Degree Score shall be determined on the basis of following parameters.'

- a. Teaching Process (Maximum Point 20),
- b. Students' Feedback (Maximum Point 20)
- c. Departmental Activities (Maximum Point 20)
- d. Institute Activity (Maximum Point 10)
- e. ACR (Maximum Point 20)
- f. Contribution to Society (Maximum Point 10)

The candidate shall submit calculation sheet for each academic year to be considered and a summary sheet exhibiting his score on a 10 point scale

a. Teaching - Process (Maximum Points 20)

The calculation shall be presented in a table as presented in this Annexure. The table will have the details of courses taught in the academic year in consideration, like Semester, course Code / Name, No. of scheduled classes, actually held classes. The total shall be reduced on 20 point scale.

b. Students' Feedback (Maximum Points 20)

The candidate shall submit average score for each course taught during academic year under consideration on a scale of 20. The average of total of all such score shall be used.

c. Departmental Activities (Maximum Points 20)

This section summarizes all the responsibilities assigned by Head of the Department to a teacher during academic year under consideration through a proper office order. This may include responsibilities like Lab I/C, Time Table I/C, NBA - AICTE work, sponsored projects, consultancy work, departmental newsletter etc. The candidate will earn 3 points per semester for each activity up to a maximum of 20.

d. Institute Activity (Maximum Points 10)

This section summaries all the responsibilities assigned by Head of the institute to the candidate during academic year under consideration through a proper office order. This may include responsibilities like Head of Department, Coordinator, Warden, Training and Placement officer, Estate Officer etc. The candidate will earn 5 points per semester for each activity up to a maximum of 10.

e. ACR (Maximum points 20)

ACR maintained at institute level shall have 20 points based on grading of academic result and research publication contribution during academic/assessment year.

f. Contribution to Society (Maximum Points 10)

The candidate involved in different initiatives by AICTE. The candidate will earn 5 points per semester for each activity. The claim should be supported by an office order/ official communication from Head of Institute.

The grand total of points for shall be converted to a 10 points scale.

The grand total (out of 100 credits) =a+b+c+d+e+f

On 10 point scale= (The grand total/100) *10



Non-Teaching Staff Performance Appraisal Form

Employee Name <u>Mr Rupesh Tulshiram Rathod</u>	Position <u>Lab Assistant</u>	
Supervisor's Name /HoD <u>Prof. Dr. V.R. Turai</u>	Evaluation Period <u>2021-22</u>	
Rating scale 1. Unsatisfactory- Performance does not expectations.. Performance improvement plan required. 2. Needs Improvement – Performance sometimes meets expectations. Performance improvement plan required. 3. Good - Performance meets requirements and satisfies the expectations of the position. 4. Very Good - Performance consistently meets and often exceeds expectations. 5. Excellent - Performance consistently superior and exceeds expectations.		
Particular	Rating	Comments
Job Knowledge & Skills		
Demonstrates an understanding of job duties and responsibilities.	4	
Possesses the knowledge required to perform the job effectively	4	
Quality Quantity Of Work		
Completes work with minimal errors	4	
Demonstrates effective application of technical and non technical skills as required for the completion of the job	4	
Uses available resources/ technology available to achieve quality, service and productivity	4	
Interpersonal Skills		
Has the ability to work effectively with people at all levels shows respect sensitivity, courtesy, and flexibility)	4	
Communicates with people at all levels	4	
Maintains confidentiality at all levels	4	
Planning & Organization		
has the ability to organize the workload efficiently and effectively	3	
Always meets the deadlines	4	
Has the ability to meet short and quick unplanned requirements /needs or priorities effectively	4	
Decision Making		
Recognizes when a higher authority should be consulted in respect to certain decisions	2	Brain Storming required
Initiative		
Demonstrates the ability to work with minimal supervision	3	Should be proactive
Suggests new processes and tries new learning experience.	3	
Shares and is receptive to new ideas	3	
Safety Measure		
Follows all rules, practices and procedures as required for the job	4	
Uses and maintains all equipment /appliances/ machinery properly	4	
Team work		
Offers assistance to others	5	
Overall Performance	3.72	

Rathod
OS/ Registrar's Signature

Date:- 03/05/2022



Turai
Sign of HoD/ Section I/C